

**COATESVILLE AREA SCHOOL DISTRICT  
SCHOOL BOARD MEETING MINUTES  
JANUARY 27, 2009 - 7:00 PM  
9/10 CENTER AUDITORIUM**

**OPENING ACTIVITIES**

**1. CALL TO ORDER AT 7:09 P.M.**

**2. READING OF MISSION STATEMENT**

*THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.*

**3. ADVISEMENT**

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

**4. ROLL CALL**

Donna Urban, President-present	<i>(Education Committee)</i>
Richard M. Ritter, V-President-present	<i>(Finance Committee)</i>
Diane M. Brownfield-present	<i>(Education / Community &amp; Student Relations Committees)</i>
J. Neil Campbell-present	<i>(Finance &amp; Operations Committees)</i>
Donald R. Holt, Jr. -present	<i>(Finance Committee)</i>
Paul L. Johnson-absent	<i>(Operations Committee)</i>
Laurie C. Knecht-present	<i>(Operations Committee)</i>
Robert M. Knecht-present	<i>(Education / Community &amp; Student Relations Committees)</i>
Richard A. Saha, Sr.-present	<i>(Community &amp; Student Relations Committee)</i>

**Student Representatives:**

Julia Ward, Senior Class Representative – present  
Nicholas Sikoutris, Junior Class Representative - present

**5. MOMENT OF SILENCE AND SALUTE TO THE FLAG**

**ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA**

**APPROVAL OF THE MINUTES**

**RECOMMENDED MOTION:** That the Board of School Directors approves the minutes for the December 2, 2008 Reorganization Board meeting subject to any addition, deletions, modifications or clarifications. (Enclosure)

Reorganization Meeting Minutes 12/2/2008  Approved  Vote: 7-0-1 Abstained: Saha
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Motion: Diane Brownfield      Second: Rick Ritter      Vote: 7-0-1

**APPROVAL OF THE MINUTES**

**RECOMMENDED MOTION:** That the Board of School Directors approves the minutes for the December 2, 2008 School Board meeting subject to any addition, deletions, modifications or clarifications. (Enclosure)

Board Meeting Minutes 12/2/2008  Approved  Vote: 7-0-1 Abstained: Saha
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Motion: Diane Brownfield      Second: Don Holt      Vote: 7-0-1

**PUBLIC COMMENT ON AGENDA ITEMS**

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

- 1) *Jim Caldwell:*  
Rev. Caldwell requested information on the North and South Brandywine Middle Schools Construction projects, and the costs associated with the projects. He is unclear on the Master Facilities Plan, and asked for an explanation.

**EXECUTIVE SESSION**

An Executive Session was held on Tuesday, January 27, 2009 from 5:30–7:00 p.m. for legal and personnel reasons.

**SUPERINTENDENT’S REPORT**

The superintendent’s report was provided by Richard Como.

**IMPORTANT DATES**

Date	Time	Meetings	Place
February 10, 2009	6:00 p.m.	All Committee Meetings	9/10 Center Auditorium
February 24, 2009	7:00 p.m.	School Board Meeting	9/10 Center Auditorium

**BOARD PRESIDENT’S REPORT**

The North Brandywine Middle School presentation was cancelled due to inclement weather forecast.

**SPECIAL REPORTS**

**STUDENT REPRESENTATIVE’S REPORT**

The student representative’s report was provided by Julia Ward.

**MOTION ITEMS FOR APPROVAL**

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

**1. CONSENT AGENDA (School Board President)**

**RECOMMENDED MOTION:** That the Board approves the consent agenda items:

*Items to be removed from Consent Agenda:*

- 2. J. Auditors’ Report of 2007-08 Financials
- 4. E. North & South Brandywine MS. Construction Projects

Consent Agenda  Approved  Vote: 8-0-0
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Motion: Diane Brownfield      Second: Richard Saha      Vote: 8-0-0

**2. FINANCE COMMITTEE (Donald R. Holt, Chair)**

**A. Schedule of Bills Payable**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Schedule of Bills Payable for the month ending November 30, 2008.

<b>Fund</b>	<b>Paid</b>
General Fund – 10	\$ 5,872,821.90
Capital Reserve Fund – 22	15,680.76
Athletic Fund – 29	23,546.21
Capital Projects Fund-32/2007 GOB	4,155,133.70
Food Service – 51	146,372.76
Trust Fund – 71	0.0
Student Activities Fund – 81	26,974.77
Agency Fund – 89	1,956.08
<b>TOTAL</b>	<b>\$ 10,242,486.18</b>

**B. Schedule of Bills Payable**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Schedule of Bills Payable for the month ending December 31, 2008.

<b>Fund</b>	<b>Paid</b>
General Fund – 10	\$ 3,072,731.96
Capital Reserve Fund – 22	103,000.00
Athletic Fund – 29	21,196.79
Capital Projects Fund-32/2007 GOB	1,556,126.72
Food Service – 51	151,277.21
Trust Fund – 71	0.0
Student Activities Fund – 81	29,740.49
Agency Fund – 89	3,540.32
<b>TOTAL</b>	<b>\$ 4,937.613.49</b>

**C. Treasurer’s Report**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Treasurer’s Report submitted for the month ending November 30, 2008.

**D. Treasurer’s Report**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Treasurer’s Report submitted for the month ending December 31, 2008.

**E. Budget Transfers**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Budget Transfers for the month ending November 30, 2008 in the amount of \$195,250.00.

**F. Budget Transfers**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Budget Transfers for the month ending December 31, 2008 in the amount of \$264,372.44.

**G. Budget Transfers**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Budget Transfers for the year ending June 30, 2008 in the amount of \$2,447,759.00.

**H. Schedule of Investments**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Schedule of Investments for the month ending December 31, 2008.

**I. Student Activities Reports**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Student Activities Reports for the months ending November 30, 2008 and December 31, 2008.

**J. Auditors' Report of 2007-2008 Financials**

**RECOMMENDED MOTION:** That the Board of School Directors approves the local auditors' report by Barbacane Thornton, Inc. for the period ending June 30, 2008.

Auditors' Report 2007-08 Financials  Approved  Vote: 8-0-0
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Motion: Diane Brownfield      Second: Neil Campbell      Vote: 8-0-0

**K. U. S. Communities**

**RECOMMENDED MOTION:** That the Board of School Directors approves the participation in U. S. Communities, Walnut Creek, CA, for the 2009-10 school year for the following categories: Office supplies, office and school furniture, technology products, electrical/telecommunications, and janitorial supplies and equipment.

**L. Resolution Indicating District Will Not Raise Taxes Above Index**

**RECOMMENDED MOTION:** That the Board of School Directors adopts a resolution indicating that it will not raise the rate of any tax for the support of the general fund budget for 2009-10 by more than the District's index pursuant to Section 311 (d)(1) of Act 1 of 2006 (the District's index for 2009-10 is 5.1%). (*Enclosure*)

**M. Debt Service Refunding**

**RECOMMENDED MOTION:** That the Board of School Directors adopts the resolution regarding the debt service refunding of the 1999 bond issue. (*Enclosure*)

**N. Replacement Computers for Classrooms – District Wide**

**RECOMMENDED MOTION:** That the Board of School Directors approves the purchase of replacement computers in all buildings in the amount not to exceed \$235,500.00, as budgeted, through Central Susquehanna Intermediate Unit's PEPPM and/or PA Department of General Service's COSTARS.

**O. Sale of Real Estate Tax Liens – Municipal Revenue Service**

**RECOMMENDED MOTION:** That the Board of School Directors approves the enclosed resolution regarding the sale of delinquent real estate tax liens to Municipal Revenue Service for 2009 and 2010. (*Enclosure*)

**P. Human Resources**

**1. Resignations - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following Resignations - Regular and Extra Duty:

a. ADMINISTRATION

b. CATA

1) Motzer, Edward, Mathematics Teacher for the Coatesville Area High School Campus - 9/10 Center. Letter Dated: 12/9/08. Reason: Personal. Effective: 60 days or sooner from 12/9/08.

c. CATSS

- 1) Assetto, Angelina, 6.5 hrs. Special Education Classroom Aide for the North Brandywine Middle School. Letter Dated: 1/12/09. Reason: Retirement – 19 years of service. Effective: 1/30/09.
- 2) Stevens, Donna, 6.5 hrs. One-on-One Special Education Aide for the Coatesville Area High School Campus - 9/10 Center. Letter Dated: 12/11/08. Reason: Job Abandonment. Effective: 12/11/08.

d. FEDERATION

e. EXTRA DUTY

- 1) Ainslie, Gretchen, Afterschool EAP Grant Funded/21<sup>st</sup> Century Teacher for the Caln Elementary School. Letter Dated: 1/20/09. Reason: Personal. Effective: 12/16/08.
- 2) Dougherty, James, Girls' 8<sup>th</sup> Grade Lacrosse Coach for the North Brandywine Middle School. Letter Dated: 1/5/09. Reason: Personal. Effective: 1/5/09.
- 3) Dzedzy, Jaclyn, Afterschool EAP Grant Funded/21<sup>st</sup> Century Teacher for the South Brandywine Middle School. Letter Dated: 1/5/09. Reason: Personal. Effective: 1/5/09.
- 4) Gluck, Paul Afterschool EAP Grant Funded/21<sup>st</sup> Century Teacher for the South Brandywine Middle School. Letter Dated: 1/5/09. Reason: Personal. Effective: 1/5/09.
- 5) Jackson, Omar, Boys' Co - 7<sup>th</sup> Grade Basketball Coach for the South Brandywine Middle School. Letter Dated: 12/10/08. Reason: Personal. Effective: 12/10/08.
- 6) McClure, William, Boys' 7<sup>th</sup> Grade Baseball Coach for the North Brandywine Middle School. Letter Dated: 10/16/08. Reason: Personal. Effective: 10/16/08.
- 7) McGibboney, Aesha, Afterschool EAP Grant Funded/21<sup>st</sup> Century Teacher for the South Brandywine Middle School. Letter Dated: 1/12/09. Reason: Personal. Effective: 1/12/09.
- 8) Petcavage, Kate L., 21<sup>st</sup> CCLC After School Program Aide for the South Brandywine Middle School. Letter Dated: 12/3/08. Reason: Personal. Effective: 12/3/08.
- 9) Toth, Tiffany, Afterschool EAP Tutor for the Caln Elementary School. Letter Dated: 1/20/09. Reason: Personal. Effective: 1/20/09.

**2. New Appointments - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. ADMINISTRATION

b. CATA

- 1) Anderson, Kristine, LTS Elementary ESL Teacher for the Caln Elementary School, 1/26/09 – 6/12/09. Posted: 12/5/08 (Camarda). Salary: \$44,500.00 Temporary Substitute Contract. Degree: ESL Certification, King's College; MA - Elementary Education, West Chester University. Years of Exp.: 2. Effective: 1/26/09. SP4: Approved.
- 2) Conley, Beth, Special Education Teacher for the Gordon Education Center. Posted: 11/4/08 (Purcell). Salary: \$42,150.00. Temporary Professional Contact. Degree: BA – Economics/Business Management, Immaculata University; Certification – Special Education, Immaculata University. Years of Exp.: 1. Effective: 12/22/08. SP4: Approved.
- 3) Hadley, Lynn, LTS Business Education Teacher for the Coatesville Area Senior High School. Posted: 12/9/08 (Antes). Salary: \$51,500.00. Temporary Substitute Contract. Degree: BA – History/Spanish, Parsons College; MA – Asian & Far Eastern Studies, University of Hawaii at Manoa. Years of Exp.: 3. Effective: 1/23/09 SP4: Approved.
- 4) McConaghy, Megan, LTS 4<sup>th</sup> Grade Teacher for the King's Highway Elementary School, 1/20/09 – 6/12/09. Posted: 11/20/08 (Anyan). Salary: \$41,400.00. Temporary Substitute Contract. Degree: BSED – Elementary Education, West Chester University. Years of Exp.: 1. Effective: 1/28/09. SP4: Approved.
- 5) Shank, Emily, Mathematics Teacher for the Coatesville Area High School Campus – 9/10 Center. Posted: 12/11/09 (Motzer). Salary: \$43,350.00. Temporary Professional Contract. Degree: BA, MA – Mathematics Education, Olivet Nazarene University. Years of Exp.: 1. Effective: 1/26/09. SP4: Pending.
- 6) Stein, Jessica, LTS 4<sup>th</sup> Grade Teacher for the East Fallowfield Elementary School, 1/26/09 – 6/12/09. Posted: 11/20/08 (Ziegler). Salary: \$41,400. Temporary Substitute Contract. Degree: BA – Elementary Education, Bloomsburg University of PA. Years of Exp.: 1. Effective: 1/28/09. SP4: Approved.

c. CATSS

- 1) Hubert, Joan, 6.5 hrs. Special Education Classroom Aide for the Gordon Education Center. Posted: 11/20/08 (Legree). Salary: \$12.50/hr. Effective: 1/28/09. SP4: Approved.

- 2) Kirschner, Roberta, 6.5 hrs. One-on-One Special Education Aide for the Caln Elementary School. Posted: 11/20/08 (Claycomb). Salary: \$12.50/hr. Effective: 1/28/09. SP4: Approved.
- 3) Melendez, Marta, Substitute Secretary for the Coatesville Area School District. Salary: \$14.00/hr. Effective: 1/28/09. SP4: Approved.
- 4) Pittman, Syretta, Substitute Playground/Instructional Aide for the Reeceville Elementary School. Salary: \$9.50/hr./\$10.50/hr. Effective: 1/28/09. SP4: Approved.
- 5) Watson, Kim, Substitute Secretary for the Coatesville Area High School Campus. Salary: \$14.00/hr. Effective: Summer Only. SP4: Staff.

d. FEDERATION

- 1) Dean, Carmen, Substitute General Utility Worker for the Coatesville Area School District. Salary: \$9.00/hr. Effective: 1/28/09. SP4: Approved.
- 2) Shesko, Jr., Gary, Substitute Custodian for the Coatesville Area School District. Salary: \$10.00/hr. Effective: 1/28/09. SP4: Approved.

e. EXTRA DUTY

- 1) Dickinson, Kimberly, 7<sup>th</sup> Grade Girls' Basketball Coach for the North Brandywine Middle School. Posted: 11/17/08 (Foster). Salary: \$1,876.00. Effective: 2008 – 2009 School Year. SP4: Approved.
- 2) Foster, Mike, Boys' Head Wrestling Coach for the North Brandywine Middle School. Posted: 11/17/08 (Rudolph). Salary: \$1,785.00. Effective: 2008 – 2009 School Year. SP4: Staff.
- 3) Harre, Scott, Afterschool EAP Grant Funded/21<sup>st</sup> Century Teacher for the South Brandywine Middle School. Posted: 9/3/08 (Dzedzy). Salary: \$31.00/hr. Effective: 1/28/09. SP4: Staff.
- 4) Harris, James, Girls' 8<sup>th</sup> Grade Basketball Coach for the South Brandywine Middle School. Posted: 11/17/08 (McGibboney). Salary: \$3,015.00. Effective: Only for 2008 – 2009 School Year. SP4: Staff.
- 5) Jones, Balana, Newspaper Club Advisor for the South Brandywine Middle School. Posted: 9/8/07 (Carlino). Salary: \$315.00. Effective: 1/28/09. SP4: Staff.
- 6) Mentzer, Lisa, Afterschool EAP Grant Funded/21<sup>st</sup> Century Teacher for the South Brandywine Middle School. Posted: 9/3/08 (McGibboney). Salary: \$31.00/hr. Effective: 1/28/09. SP4: Staff.
- 7) Milligan, Joseph, Business Education Department Head for the Coatesville Area High School Campus. Posted: 12/9/08 (Antes). Salary: \$900.00. Effective: 1/28/09. SP4: Staff.



- 8) Mitchell, Erin, Afterschool 21<sup>st</sup> CCLC/EAP Grant Funded Tutor for the South Brandywine Middle School. Posted: 9/3/08 (Gluck). Salary: \$31.00/hr. Effective: 1/28/09. SP4: Approved.
- 9) Mork, Chris, Afterschool EAP Grant Funded Tutor for the Coatesville Area High School Campus. Posted: 9/3/0(New). Salary: \$31.00/hr. Effective: 1/28/09. SP4: Staff.
- 10) Rudolph, Bryan, Boys' 7<sup>th</sup> Grade Wrestling Coach for the North Brandywine Middle School. Posted: 6/3/08 (Reinstated). Salary: \$1,632.00. Effective: 2008 – 2009 School Year. SP4: Staff.
- 11) Sheehan, Patrick, Business Education Coordinator for the Coatesville Area School District K-12. Posted: 12/10/08 (Antes). Salary: \$650.00. Effective: 1/28/09. SP4: Staff.
- 12) Walker, Kyle, Boys' Assistant Basketball Coach for the Coatesville Area High School – 9/10 Center. Posted: 11/10/08 (Austin). Salary: \$3,052.00. Effective: 2008 – 2009 School Year. SP4: Staff.
- 13) Westmoreland, Willie, Boys' Tennis Head Coach for the Coatesville Area High School Campus. Posted: 6/2/08 (Arrazraq). Salary: \$2,240.00. Effective: 2008 – 2009 School Year. SP4: Approved.
- 14) Woodloe, Lynn, After School Grant Funded Instructional Aide for the Regency Park Apartments Community Center. Posted: 11/17/08 (Kennedy). Salary: \$10.50/hr. Effective: 1/28/09. SP4: Staff.
- 15) Mentor(s) for the Coatesville Area School District. Salary: \$1,000.00. If Mentor is assigned two teachers, the salary for mentoring the additional teacher is \$500.00. One-half (½) pay will be provided if only one (1) semester is served as a mentor.

CALN ELEMENTARY SCHOOL

Mentor

Lois Lamond (2<sup>nd</sup> half of school year)

New Teacher

Kristine Anderson (LTS)

EAST FALLOWFIELD ELEMENTARY SCHOOL

Mentor

Nina Petro (2<sup>nd</sup> half of school year)

New Teacher

Jessica Stein (LTS)

COATESVILLE SENIOR HIGH SCHOOL

Mentor

Christine Claypoole (2<sup>nd</sup> half of school year)

Joseph Milligan (2<sup>nd</sup> half of school year)

New Teacher

Emily Shank

Lynn Hadley (LTS)

**3. Creation of New Position(s)**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following new positions:

a. ADMINISTRATION

b. CATA

c. CATSS

- 1) Armstrong, Elisabeth, Change of Status from Substitute Instructional Aide to 6.5 hrs. One-on-One Special Education Aide for the South Brandywine Middle School. Posted: 11/11/08 (New). Salary: \$12.50/hr. Effective: 1/28/09. SP4: Staff.
- 2) Brown, Jasmin, 6.5 hrs. One-on-One Special Education Aide for the Rainbow Elementary School. Posted: 11/20/08 (New). Salary: \$12.50/hr. Effective: 1/28/09. SP4: Approved.
- 3) Spires, Denise, 2 hrs. Cafeteria/Playground Aide for the Caln Elementary School. Posted: 10/13/08 (New). Salary: \$9.50/hr. Effective: 1/28/09. SP4: Approved.
- 4) Stauffer, Kelly, Move from 6.5 hrs. One-on-One Special Education Aide for the East Fallowfield Elementary School to 6.5 hrs. One-on-One Special Education Aide for the Rainbow Elementary School (New). Effective: 1/5/09. SP4: Staff.
- 5) Trolio, Natalie, Change of Status from 2 hrs. Playground/Cafeteria Aide & 4.75 hr. Building Aide for the Friendship Elementary School to 6.5 hrs. Autistic Support Aide for the Friendship Elementary School. Posted: 11/4/08 (New). Salary: \$12.50/hr. Effective: 1/28/09. SP4: Staff.

d. FEDERATION

e. EXTRA DUTY

- 1) Co-Advisor for the Garden Club (Pilot) for the Friendship Elementary School. Posted: 10/30/08 (New). Salary: \$105.00. Effective: 1/28/09. SP4: Staff.

Sharon Law & Kathleen Winther

- 2) Co-Advisor(s) for the Literature Club (Pilot) for the Friendship Elementary School. Posted: 10/30/08 (New). Salary: \$105.00. Effective: 1/28/09. SP4: Staff.

Sarah Shaver & Denise Weakland

**4. Leave(s) of Absence**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. ADMINISTRATION

b. CATA

- 1) Anyan, Malaika, 4<sup>th</sup> Grade Teacher for the King's Highway Elementary School. Letter Dated: 10/3/08. Reason: FMLA/Childrearing. Effective: 1/20/09 – 6/12/09.
- 2) Camarda, Kate, ESL Teacher for the Caln Elementary School. Letter Dated: 12/3/08. Reason: Extended Childrearing Leave. Effective: 1/26/09 – 6/12/09.
- 3) Dzedzy, Jaclyn, Guidance Counselor for the South Brandywine Middle School. Letter Dated: 12/1/08. Reason: FMLA. Effective: 2/2/09 – 3/27/09.
- 4) Harvey, Nicole, Reading Specialist for the Caln Elementary School. Letter Dated: 11/23/08. Reason: Extended Childrearing Leave. Effective: 1/26/09 – 6/12/09.
- 5) Hovis, J. David, Technology Education Teacher for the Scott Middle School. Letter Dated: 12/8/08. Reason: FMLA. Effective: 12/8/08 – 2/6/09.
- 6) Johnson, Jane, Second Grade Teacher for the King's Highway Elementary School. Letter Dated: 12/18/08. Reason: FMLA. Effective: 1/5/09 – 1/23/09, intermittent.
- 7) Lisney, Mark, Special Education Teacher for the Coatesville Area Senior High School. Letter Dated: 11/21/08. Reason: FMLA. Effective: 11/17/08 – 2/20/09.
- 8) Lisney, Paula, Nurse for the Coatesville Area Senior High School. Letter Dated: 1/20/09. Reason: Paid leave, one half of annual salary for Medical Sabbatical. Effective: 1/26/09 – 6/12/09 (2<sup>nd</sup> Semester of the 2008 – 2009 School Year).
- 9) Popovich, Kathy, Intermediate Learning Support Teacher for the East Fallowfield Elementary School. Letter Dated: 10/27/08. Reason: FMLA. Effective: 10/20/08 – 1/23/09.
- 10) Popovich, Kathy, Intermediate Learning Support Teacher for the East Fallowfield Elementary School. Letter Dated: 12/22/08. Reason: Paid leave, one half of annual salary for Medical Sabbatical. Effective: 1/26/09 – 6/12/09 (2<sup>nd</sup> Semester of the 2008 – 2009 School Year).
- 11) Waterman, Stephanie, 6<sup>th</sup> Grade Teacher for the North Brandywine Middle School. Letter Dated: 12/29/08. Reason: FMLA. Effective: 3/10/09 – 4/17/09.

c. CATSS

- 1) Anderson, Tina, 6.5 hrs. Special Education Classroom Aide for the North Brandywine Middle School. Letter Dated: 1/15/09. Reason: Unpaid Leave of Absence to serve in an official capacity for Teamsters Local Union No. 384, for a period up to & including December 31, 2010. Effective: 1/29/09.
- 2) Gray, Voncille, 6.5 hrs. One-on-One Special Education Instructional Aide for the Coatesville Area High School Campus – 9/10 Center. Letter Dated: 1/5/09. Reason: FMLA. Effective: 1/15/09 – 2/17/09.
- 3) Gullap, Patricia, 6.5 hrs. One-on-One Special Education Aide for the Friendship Elementary School. Letter Dated: 1/9/09. Reason: FMLA (10/30/08 – 12/16/08), Paid Medical Leave/Workers Compensation (12/17/08 – 2/3/09).
- 4) Hawa, Mousa, Technology Associate for the Coatesville Area Senior High School. Letter Dated: 12/4/08. Reason: FMLA. Effective: 12/3/08 – 1/27/09.
- 5) Michel, Nancy, 6.5 hrs. Kindergarten A Instructional Aide for the Friendship Elementary School. Letter Dated: 12/18/08. Reason: FMLA. Effective: 1/15/09 – 4/17/09.

5. **Voluntary Transfers:**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Voluntary Transfer of:

a. CATA

- 1) Glah, Sarah, Move from Reading Specialist for the Rainbow Elementary School to Gifted & Math Proficiency Teacher for the Scott Middle School. Posted: 11/20/08 (Crans). Effective: 2/2/09. SP4: Staff.

b. CATSS

- 1) Queen, Mary Jane, Move from Attendance Secretary for the Gordon Education Center to Assistant Principal's Secretary for the Caln Elementary School. Posted: 11/20/08 (Pavelik). Effective: 1/28/09. SP4: Staff.
- 2) Speller-Calhoun, LaRaine, Move from 6.5 hrs. 504 One-on-One Aide for the Rainbow Elementary School to 6.5 hrs. 504 One-on-One Aide for the King's Highway Elementary School (followed student). Effective: 1/6/09.

6. **Change of Status**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Change of Status as indicated:

a. ADMINISTRATION

- 1) Walker, Marie, Move from Principal on Assignment for the Coatesville Area School District to Temporary Acting Principal for the Scott Middle School (Powell). Effective: 1/28/09 – 6/12/09.

b. CATA

c. CATSS

- 1) Brundage, Cheryl, Move from Substitute Instructional Aide for the Coatesville Area School District to 6.5 hrs. Instructional Aide for the Caln Elementary School. Posted: 12/3/08 (Kay). Salary: \$10.50/hr. Effective: 1/28/09. SP4: Staff.

d. FEDERATION

- 1) Estes, William, Move from Custodian "C" @ \$17.90/hr. to Custodian "B" @ \$18.29/hr. for the Kings Highway Elementary School. Effective: Retroactive to 10/6/08.
- 2) Monroe, Derek, Move from Custodian "D" @ \$17.53/hr. to Custodian "C" @ \$17.90/hr. for the Benner Administration Building. Effective: Retroactive to 12/19/08.
- 3) Panik, Michael, Move from Substitute Custodian @ \$10.00 per hour for the Coatesville Area School District to Custodian "D" for the North Brandywine Middle School (Martin) @ \$17.33/\$17.53/hr. after Probationary Period. Effective: 1/28/09.

e. EXTRA DUTY

- 1) 5<sup>th</sup> Grade Newspaper Pilot Club @ East Fallowfield Elementary School will move from 60 units to 90 units. Effective: 2008 – 2009 School Year.
- 2) Art Pilot Club @ Caln Elementary School will move from 60 units to 90 units. Effective: 2008 – 2009 School Year.
- 3) Safety Pilot Club @ Caln Elementary School will move from 60 units to 100 units. Effective: 2008 – 2009 School Year.

7. **Tenure**

**RECOMMENDED MOTION:** That the Board of School Directors approves tenure for the following temporary professionals who have been certified by the District Superintendent as being eligible for the professional status. Each person shall be provided with a Professional Employee Contract per Section 1108 of the School Code.

Shemica Johnson – 10/18/08

3. **EDUCATION COMMITTEE** (*Diane M. Brownfield, Chair*)

- A. **RECOMMENDED MOTION:** That the Board of School Directors approves the Dual Enrollment grant application in partnership with Lincoln University and with Chester County Intermediate Unit's Middle College High School program.

4. **OPERATIONS COMMITTEE** (*Laurie C. Knecht, Chair*)

A. **Lease of District Property – South Brandywine MS**

**RECOMMENDED MOTION:** That the Board of School Directors approves the request by Melvin B. Lapp to renew his yearly lease for approximately thirteen (13) acres of farmland at South Brandywine from February 1, 2009 until December 31, 2009 for the fee of \$858.00 (\$66.00 per acre).

B. **Lease of District Property – West Campus**

**RECOMMENDED MOTION:** That the Board of School Directors approves the request by John M. Stoltzfus to renew his yearly lease for approximately thirty (30) acres of farmland at the West Campus on West Lincoln Highway from February 1, 2009 until December 31, 2009 for the fee of \$1,980.00 (\$66.00 per acre).

C. **Partial Roof Restoration – Caln Elementary**

**RECOMMENDED MOTION:** That the Board of School Directors approves Weatherproofing Technologies, Inc., a contract division of Tremco, in the amount of \$44,000.00, to replace the Caln Elementary cafeteria roof, through PA State Contract #AEP-005A-W500-PA. This is a built-up roof which was originally built in 1951. To be funded from Capital Reserve.

D. **Chesconet Agreement**

**RECOMMENDED MOTION:** That the Board of School Directors approves the agreement between Coatesville Area School District and Chesconet to provide fiber optic connectivity services to the District. This is an annual agreement with a \$4,320 decrease in cost to the District for 2009-10. (*Enclosure*)

E. **North and South Brandywine Middle Schools Construction Projects**

**RECOMMENDED MOTION:** That the Board of School Directors approves the switch of North and South Brandywine Middle Schools construction plans from renovations/additions to totally new construction. As presented by Gilbert Architects at the Operations Committee meeting on January 13, 2009, the new construction versus renovations/additions will be approximately \$327,876 more for both buildings.

N&S Brandywine M.S.  
Construction Projects

Approved  
Vote: 6-2-0

Opposed:  
Brownfield & Ritter

Motion: Don Holt

Second: Diane Brownfield

Vote: 6-2-0

5. **COMMUNITY & STUDENT RELATIONS COMMITTEE** (*Robert M. Knecht, Chair*)

A. **Review of Revised Policy #111 – Lesson Plans – 2<sup>nd</sup> Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approves the second reading of revised Policy #111 – Lessons Plans.

B. **Removal of Policy #706.1 – Retention of Records**

**RECOMMENDED MOTION:** That the Board of School Directors approves the removal of policy #706.1, Retention of Records as recommended by PSBA to be replaced by approved policy #800.1, Records Retention Policy.

- C. **Review of Revised Policy #118 – Independent Study – 1<sup>st</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the first reading of revised Policy #118, Independent Study.
- D. **Review of Revised Policy #119 – Current Events – 1<sup>st</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the first reading of revised Policy #119, Current Events.
- E. **Student Discipline Hearings**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the following student disciplinary action(s) as recommended. (*Enclosure*)

<b><u>Student #</u></b>	<b><u>Actions</u></b>
08DH79	Expelled for the balance of 2008-2009 school year.
08DH80	Referred to an interim alternative educational setting.
08DH81	Expelled for 180 school days from the regular educational setting; student will be referred to an alternative educational setting.
08DH82	Referred to a 45 day interim alternative educational setting.
08DH83	Expelled for 20 school days.
08DH84	Instruction in the home for the balance of the 2 <sup>nd</sup> marking period.
08DH85	Instruction in the home for 30 school days.
09DH01	Referred to an alternative educational setting.
09DH02	Expelled for 20 school days and 25 hours of community service.
09DH03	Referred to the Gordon Education Center.
09DH04	Referred to the Gordon Education Center.
09DH05	Referred to the Gordon Education Center.

### **PUBLIC COMMENT**

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

*None*

### **ADDITIONAL BOARD MEMBERS' REPORTS**

### **INFORMATION ITEMS**

**ADJOURNMENT**

This meeting was adjourned at 8:02 p.m. on a motion by Diane Brownfield and seconded by Laurie Knecht.

Respectfully submitted,  
*Karen Jackson, Recording Secretary*

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Kenneth D. Lupold, School Board Secretary

*If any Board Member or member of the public wishes to review the minutes verbatim, please contact the School Board Secretary and make arrangements to come to the District Office and listen to the meeting tapes.*